

SignUp Genius Instructions

We look forward to seeing you at Forest Springs this summer! Camp will look a little different this year, but the fun stays the same! **Sign-ups for our Family Camp activities will happen before camp online.** Some of these activities have limited space so you will want to sign up as soon as you can. We hope that the information below will help you navigate this new sign-up process.

BEFORE you sign-up ...

- Please do not sign up others without talking with them first to help us avoid duplicate sign-ups from separate email accounts.
- You will only be able to submit sign-ups for one day/tab at a time. You must check the blue **“Submit”** boxes for each activity you want to participate on one day; then hit the yellow **“Submit”** button at the bottom of the page before navigating to the next day/tab.
- After you have hit the yellow **“Submit”** button at the bottom of the page
 - Enter **“Comments”** that include the first and last names of those who will be attending those activities, and whatever other information might apply (ex: allergies or ages of children under 5 for meals).
 - Please adjust the **“Quantity”** of people attending to reflect your total number planning on attending that activity/meal time.
- Any child under 8 years old must have an adult signed up to accompany them for every activity.
- The **“Meal Times”** tab is the place where you can coordinate with other campers and sign up for the 1st or 2nd time slot for camp meals. In order to allow for adequate distancing in our dining hall we ask that everyone sign up for a meal slot ahead of time. If you do not sign up ahead of time then one will be assigned to you.
 - For your convenience, the **Menu** for the week can be found in the description of the **“Meal Times”** sign-up tab.
- The **Schedule** for your week of camp can be found in the description of each day/tab. Please take a look at this schedule with your family before signing-up for activities and meal times.
- If you have any questions about sign ups or need help changing your sign ups you can email us at Forest Springs.

The sign-ups for each week of Family Camp will have different START and END DATES. Find your week of Family Camp below to find your sign-ups’ START and END DATES.

Family Camp: Dates	Sign-Up START –	Sign-Up END –
MDFC: 5/28 – 5/31	5/24 @ 8:00 a.m. CST	5/27 @ midnight CST
FC 1:		
FC 2:		
FC 3:		
FC 4:		
FC 5:		
FC 6:		
LDfC:		

Please follow the links below to find the sign-ups for these activities during your week of Family Camp.
Thank you!

Family Camp: Dates	Sign-Up Link
MDFC: 5/28 – 5/31	https://www.signupgenius.com/go/9040A4BADA82FABFC1-memorial
FC 1:	
FC 2:	
FC 3:	
FC 4:	
FC 5:	
FC 6:	
LDFC:	

AFTER you sign-up ...

- You can **delete** your sign-up if your plans change.
- You can **edit** the information of your sign-up, signing up more or fewer people where there is room and editing your comment as needed.
- You can **“swap”** sign-up slots with other campers. This action will start an email conversation where they can “release” some of their slots to you, or “trade” activity slots.
- Breakfast **raffle drawings** will occur before camp starts and be posted in common areas at camp when you arrive.
- During your week of camp all of these sign-ups will be printed out and **posted in Lakeview Lobby** so that you have the option to cancel midweek or sign up where there are empty spots.